

**BYLAWS**  
**OF THE**  
**GREATER DES MOINES VOLKSSPORT ASSOCIATION**

Article I

Name and Purpose

The name of this Association shall be the Greater Des Moines Volkssport Association, doing business as Iowa's Walking Club, hereafter referred to as Club. The Club is a nonprofit, voluntary membership association organized under the laws of the State of Iowa and organized exclusively for charitable and educational purposes under the Section 501(c)(3) of the Internal Revenue Service Code of 1986, to promote public health, physical fitness and well being of its members and others, by organizing, promoting, and conducting scheduled programs of noncompetitive, family-oriented, participatory sports including, but not limited to walking, bicycling, swimming, cross-country skiing, and other events as may be sanctioned by the American Volkssport Association.

Article II

Membership and Dues

Section 1. Membership: All persons who pay the annual membership dues, including those persons under a family membership, shall become members of this corporate Club.

Section 2. Dues: Annual membership dues shall be Ten Dollars (\$10.00) per individual membership and Twelve Dollars (\$12.00) per family membership. The amount of dues, as herein established, may be changed only by amendment to these Bylaws. The membership year shall be from January 1 to December 31 of each year, except those new members who join after August 1 of each year shall also be given membership for the following year.

Section 3. Delinquencies: Any member two (2) months delinquent in dues shall be dropped from the membership roll.

Article III

Officers

Section 1. Title and Number: The elective officers of the Club shall be a President, at least one Vice President, a Secretary, a Treasurer, a Historian, and at least two Directors.

Section 2. Nominations: At the first regular meeting in September of even numbered years, a Nominating Committee of not less than three members shall be named by the President and Vice President. The Committee shall nominate candidates for the offices to be filled for the next term of office. Nominations shall also be accepted from the general membership at the election meeting.

Section 3. Elections: Officers shall be elected at the first regular meeting held in November of even-numbered years and will assume office beginning January 1. All officers shall be elected by a majority vote of members present to serve for the next fiscal year.

Section 4. Offices Held: No member shall hold more than one office at any one time.

Section 5. Term of Office: Officers shall serve a 2-year term and may be elected for consecutive terms.

Section 6. Duties of Officers: The duties of the officers shall be as follows:

President -The President shall: (a) Be the chief executive officer of the Club and shall, in general, be responsible for the administration and operation of the business and affairs of the Club. (b) Shall call regular, business, and special meetings of the Club in accordance with these Bylaws. (c) Preside at all meetings and make parliamentary decisions and rulings. (d) Appoint all committee chairpersons. (e) Sign and make all contracts and agreements in the name of the Club as approved by the Executive Board. (f) Enforce these Bylaws and perform all the duties incident to the position and office.

Vice President -The Vice President shall: (a) In the absence, disability, or at the request of the President, perform the duties and exercise the powers of the President. (b) Perform such other duties and have such other powers as the President may prescribe.

Treasurer -The Treasurer shall: (a) Have custody of all funds of the Club. (b): Keep full and accurate accounts of receipts and disbursements. (c) Deposit moneys received from membership dues, events, and from other sources to an account in a depository as ordered by the Executive Board. (d) Render a report of receipts, disbursements, and account balance at the request of the President at business meetings. (e) Prepare financial reports required by the Internal Revenue Service, The American Volkssport Association, and others upon request.

Secretary -The Secretary shall: a) Attend all meetings of the Club and record all the proceedings of meetings in a book to be kept for that purpose. In the absence of the Secretary, the presiding officer shall appoint a member to record the minutes.

Historian -The Historian shall: (a) Maintain and be the custodian of all records and papers associated with scheduled events, other than financial records and papers that are deemed to be of an historical nature. (b) Be responsible for all official documents as outlined in Article VII, Section 4.

Immediate Past President -The Immediate Past President shall: (a) Provide advice and assistance to the President by sharing the knowledge gained during their term.

Directors -The Directors shall: (a) Assist in formulating and executing the policies and programs of the Club. (b) Perform such other duties as are prescribed by the President.

## Article IV

### Executive Board

Section 1. Composition: The officers and committee chairpersons shall constitute the Executive Board of the Club.

Section 2. Duties: The Executive Board shall have the general supervision of the affairs of the Club and perform other duties as specified in these Bylaws. The Board is subject to the order of the Club, and none of its acts shall conflict with actions taken by the-Club.

## Article V

### Meetings

Section 1. Regular Meetings: Gatherings of the membership shall be scheduled once each month, the place (in-person or virtual), day and time to be established by the Executive Board. The members shall be notified of all meetings. If Club business is conducted, an agenda shall be distributed, and a quorum shall be present.

Section IA. Quorum: At any regular meeting of the membership, Club officers present plus at least five (5) non-officer members shall constitute a quorum.

Section IB. Voting: At every meeting of the membership, each member present shall be entitled to one vote. All elections and all questions shall be decided by a majority vote of the members present at any meeting at which there is a quorum present unless otherwise provided in these Bylaws.

Section 2. Business Meetings: Meetings held by the Executive Board shall be known as business meetings and shall be scheduled a minimum of once a quarter, and at such other times as may be called by the President, with notification to the Board at least five (5) days before the meeting. Special meetings may be called by the President and shall be called upon the request of three (3) members of the Board.

Section 3. Annual Meeting: The first regular meeting in November shall be known as the annual meeting and shall be for the purpose of electing officers and for any other business that may arise.

## Article VI

### Committees

Section 1. Appointments: Subsequent to the election of new officers ~~each year~~, the President and Vice President shall appoint committees and decide the duties of those committees that will perform the responsibilities associated with events and other functions of the Club for the following fiscal year

Section 2. Committee Members: Only current members of the Club shall be appointed to committees.

Section 3. Changes: Any changes to committees or to the duties of the committees shall be subject to the approval of the President.

## Article VII

### General

Section 1. Parliamentary Authority: The rules contained in Robert's Rules of Order Revised shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

Section 2. Amendment of Bylaws: These Bylaws may be amended at any regular meeting of the Club by a majority vote of the members present, provided there is a quorum present, and the amendment(s) has been submitted in writing to those members attending the previous regular meeting.

Section 3: Fiscal Year: The fiscal year of the Club shall be from January 1 to December 31.

Section 4. Official Documents: A safe place shall be provided for storing official documents. Official documents shall include, but not be limited to, copies of the current Bylaws, all papers of incorporation, internal revenue reports, 501c3 forms, other agreements or contracts, and annual financial reports.

January 2005

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